

CRST Supplier Questions – External Audit

Award Criteria

Evaluation Criteria. Summarised in the table below:

QUALITY (composed of...)	40%
-Methodology	10%
-Experience	10%
-Team	5%
-Detailed Case Study	5%
-Year 1 Plan	5%
- Compliance	5%
PRICE	60%

The scoring methodology is shown below:

Grade	Definition of Grade
0	Response is unclear, confused, inconsistent, poor and/or does not address the question.
1	Response barely displays relevant experience, knowledge and/or capability
2	Response partially displays relevant experience, knowledge and/or capability
3	Response displays relevant experience, knowledge and/or capabilities.
4	Response displays reasonable detail of relevant experience, knowledge and/or capabilities and gives full, relevant and pertinent examples of where the bidder has previously delivered against this requirement.
5	Response displays significant experience, knowledge and/or capabilities and gives full, relevant and pertinent examples of where the bidder has previously delivered against this requirement.

Technical Requirements

1. Bidders are requested to respond to these questions and return the completed document:

Method Statement for External Audit Service	
Question 1: 10%	Please confirm that your organisation can support Trust requirements as detailed in the ITT document. Please also provide details of the methodology you will use for the delivery of the service. This should include details of contract management and liaison with Trust staff, committees and Internal Audit.
Response 1:	
Question 2: 10%	Please provide details of your experience in the delivery of External Audit services in similar organisations to Central Region Schools Trust.
Response 2:	

Question 3: 5%	Please provide full details of the team who will be assigned to Central Region Schools Trust.
Response 3:	
Question 4: 5%	Please provide a detailed case study from at least one current Trust client, evidencing your organisational support to them for External Audit Services.
Response 4:	

Question 5: 5%	Please outline your proposed work plan and timescales for the first year of the contract. Please include details of staff, roles and resources allocated.
Response 5:	
Question 6: 5%	Please confirm Compliance with Legal Regulations (please detail what your organisation adheres to).
Response 6:	